



EVENT SERVICES GUIDE



fields@libertysportspark.com



443.794.7004



220 Prince George's Boulevard
Upper Marlboro, MD 20774

ABOUT US



The Mid-Atlantic's Premier Sports Vacation Destination for Adult & Youth Tournaments

The complex includes:

10 lit fields | 6 turf fields | 4 bermuda grass fields

Open space for centralized tournament headquarters



PARKING



220 Prince George's Boulevard
Upper Marlboro, MD 20774

PARKING

- Saturday the park gates will open 90 min prior to rental time. Sunday gates open 60 min to rental time.
- Liberty does not charge for parking.
- Liberty has 550 lit parking spaces available onsite for the convenience of our guests, including spaces that are reserved for guests with disabilities.
- Vehicles may not be parked in our lots overnight.
- Oversized vehicles, including RVs, campers, trailers, semi-trucks and buses are not allowed unless given explicit permission.
- No vehicles on the grass or sidewalks.
- Vehicles illegally parked, parked on grass, in the gravel area, in front of dumpsters or machinery will be towed at the owner's expense.

FIELD MAP & RULES



GENERAL FIELD RULES

- No vehicles on the grass or sidewalks.
- All spectator tents are in the designated tent city areas, not on sidewalks.
- No stakes for tents are allowed.
- All spectators are on the outside of the fence. Players, coaches, and refs on fields only.
- Water only on turf. No food.
- No grills are allowed except for the food service providers.
- Players on fields 6 & 8 and 5 & 7 are back-to-back on the middle sidelines.
- Players on fields 9 & 10 are on the far side of the field, next to the trees.

FACILITY SERVICES



GRASS FIELD LINING

Liberty will line all fields specific per event needs. Please give advance notice for field lining needs.



FIELD SET UP FOR GAMES AND TOURNAMENTS

Please specify any set up that is not needed. Set up includes but is not limited to: necessary goals, cones, flags, and other necessary support items. Electronic scoreboards are on all turf fields.



TRASH DISPOSAL

It is the renter's responsibility to make sure that the trash from the fields AND the surrounding areas gets to the trash cans. Liberty staff will move the trash from the trash cans to the dumpster.



COOLERS/WATER

Liberty does not provide coolers for events. Teams and players should bring their own water. There are no refill stations at the complex and the water is not drinkable at this time.



ICE FOR SALE

16lb bags of ice can be purchased at the concession stand.

FACILITY SERVICES



PORTABLE RESTROOMS

Numbers based on a six field rental.

Onsite we provide one portable bathroom per field rental. Five are standard portable bathrooms with a sign designating women's and men's. One is an ADA/Handicap portable bathroom. All bathrooms have hand sanitizer dispensers.

There is a mandatory cleaning after every 6 hours of usage. All toilet paper is restocked at each cleaning. Should the toilet paper run out before the next cleaning, the organizers are responsible for restocking.

Liberty will need to know by Tuesday, the week of your event, for any additional units. After Tuesday, it will be too late for the delivery of additional units.

Extra units, hand sanitizers, and cleanings are available for an additional fee. Please call **Diane with Liberty at 410-758-7567** to discuss additional units and any special locations of units.

FACILITY SERVICES



FOOD TRUCKS

Liberty will arrange for food trucks based on the size of your field rental. If you choose to provide your own food trucks, Liberty will not schedule any of our food trucks at your event. There is a fee per truck, per day, if you choose to organize the trucks.

- Any food truck that comes to our park must be licensed in Prince George's County. This is VERY important.
- If it's a temporary license, proof of application is needed.
- It's up to the County to pass the food trucks, not Liberty Sports Park.
- I will need documentation of license as well as a list of all vendors, even nonfood vendors, 2 weeks prior to your event.
- When they arrive, they must check in with one of our Liberty staff members for parking instructions. When food trucks arrive, no parking or turning around on the grass.
- Food trucks need to provide their own trash containers and bags as well as keeping the area around them clean.
- Prince George's County is very strict. Please call **Diane with Liberty at 410-758-7567** to discuss the county policies.



CONCESSION TABLE

Liberty will provide a table at the corner of Field 6 and will sell a variety of bottled beverages (including water) and pre-packaged snacks, weather permitting.

EMERGENCIES



WEATHER PROTOCOL

Liberty Park Staff uses the Weather Bug app. Please download it to your phones and become familiar with it. Besides the normal functionality of a weather app, Weather Bug provides a “Lightning Map” with a very clear understanding of how close lightning is.

This is on the NFHS website:

“At night, under certain atmospheric conditions, lightning flashes may be seen from distant storms. In these cases, it may be safe to continue an event. If no thunder can be heard and the flashes are low on the horizon, the storm may not pose a threat. Independently verified lightning detection systems (Weather Bug), can assist in eliminating any uncertainty.”

Below is the protocol which we have adapted from the policies from the following organizations:

NATA—National Athletic Trainers Association

NFHS—National Federation of State High School Associations

NCAA—National Collegiate Athletic Association

- Lightning within 15 miles—Liberty Park Staff will notify coaches that lightning is in the area.
- Lightning within 10 miles—Liberty Park Staff will initiate evacuation of all fields.
- One air horn blast will signal every coach, player, official, and spectator to immediately seek shelter in their vehicles and completely clear the fields in a calm but quick manner.
- There will be a 30-minute delay for each lightning strike or thunder heard.
- The 30-minute timer resets with each additional lightning strike or thunder.
- Three air horn blasts will signal that lightning has moved outside the radius and it is safe to resume play.
- Liberty Park Staff will notify coaches that fields are again safe for activity.

If Liberty Sports Park staff are not on site, it is the renters responsibility to follow guidelines.

Please understand that when the thresholds above are met our staff will be instructed to take action so that everyone remains safe. If we decide to close the fields down due to weather, please tell your coaches to follow our instructions accordingly. Liberty Park Staff will communicate to the coaches and we expect your coaches to then communicate it to your players and parents.

Liberty Park does not have any physical structures on site where players and coaches can go when bad weather arises. It is not advisable to seek shelter under tents in an open field or under trees during adverse weather conditions. Find shelter in a vehicle immediately, monitor the forecast, and make sure parents and their vehicles are on site in case of a field shutdown.

EMERGENCIES



FIRST AID

For non-life threatening injuries contact YOUR athletic trainer on site.

Liberty Park Staff is not responsible for assisting with injuries. Ice should be provided by renters. Bags of ice can be purchased in advance at the office.

AED Locations

Automated external defibrillator (AED) machines are located at Field 6 and Field 8. (See map on page 4 for reference.)

Emergency Access/Exit Points are at the Front Drop-off Loop as well as the gate at Field 5. (See map on page 4 for reference.)

EQUIPMENT DONATIONS



LPF | LEVELING THE PLAYING FIELD

Did you know that 1 in 5 underserved households are not getting their kids involved in athletics because of the rising price of sporting equipment? **Leveling the Playing Field** is nonprofit that collects and redistributes equipment to expand access and equity within youth sports and recreation programs in under-resourced communities.

We will be collecting at Liberty Sports Park. **A collection bin is located at the Drop-off loop near the entrance to the fields.**

So clean out your garages and clear the yard of used sporting equipment so that kids who are less fortunate are able to enjoy them! To learn more about LPF, please visit **www.levelingtheplayingfield.org** or contact Program Director Mike Pierce at mike@levelingtheplayingfield.org. Thank you for your support!

Facebook
Twitter
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Leveling the Playing Field, Inc.
@LPFsports
@LPFsports

PREFERRED VENDORS



HOTEL PARTNER

Comfort Inn and Conference Center

4500 Crain Hwy. | Bowie, MD, 20716 | 301-464-0089

It's less than 7 miles from our park. Located right off of 50 and 301. It has a beautiful outdoor pool, full restaurant and bar. Breakfast is included.

When making your reservation, you **MUST** call them directly at **301-464-0089** and **use the rate code LLIBSP** and the front desk will take care of the reservation. If you make your reservation online, you **WILL NOT** receive the discounted rate.



GOLF CARTS

Liberty does not provide golf carts or access to the Gator. If ordering golf carts for your event you must coordinate time for arrival and pick up with Liberty.

Kingsville Karts | 443-966-0358 | kingsvillekarts.com